

Erstellt: L. Günther Datum: 19.09.2021 Rev: 00	UP05_VA02_FB002a_Guideline for responsible procurement of 3TG minerals_engl	 plastic concept <i>Potentiale entfesseln</i> <i>(unabhängig & leidenschaftlich)</i>
Prüfer: M. Berge Datum: 12.09.2023	Guideline for procurement	
Freigabe: L. Mazuga-Mönnich Datum: 13.09.2023		

1. Purpose

This work instruction serves to ensure the proper and responsible procurement of 3TG materials (tin, tungsten, tantalum, and gold) to prevent the further promotion of human rights violations in the Democratic Republic of Congo and its neighboring countries.

2. Policy

With this document, **all** employees of plastic concept gmbh – Systemteile aus Kunststoff - hereinafter referred to as "plastic concept," commit to the responsible procurement of minerals.

This means ensuring the protection of human rights through sustainable and ethical sourcing. This policy applies to all plastic concept operations and **its entire supply chain**. Due to growing concerns about human rights violations, we will expand our responsible sourcing program to include minerals from other defined conflict-affected and high-risk areas ("CAHRA").

Through this policy, plastic concept aims to ensure that the affected minerals (tin, tungsten, tantalum, gold, and cobalt), if present in our products, are sourced in a manner that does not involve human rights violations. Additionally, we will not allow armed groups to be funded through our business activities.

To achieve this goal, we adhere to the OECD Guidelines - "Due Diligence Guidance for Responsible Supply Chains of Minerals from CAHRAs," an initiative by the Organization for Economic Cooperation and Development (OECD).

3. Our expectations of suppliers

Plastic concept does **not** source its minerals directly from the Democratic Republic of Congo, its neighboring countries, or other conflict-affected and high-risk areas. Both we and the mines typically work with multiple sub-suppliers. To comply with responsible procurement guidelines, we set the following requirements for our suppliers:

- Suppliers must know the origin of conflict minerals and take appropriate steps to ensure responsible sourcing, especially when these minerals originate from the DRC, neighboring countries, or other CAHRA regions.
- Suppliers must have a publicly available policy for responsible mineral sourcing, aligned with OECD guidelines.
- Suppliers must implement a due diligence process and a management system that complies with OECD guidelines.
- Suppliers must provide plastic concept with regular information upon request, including certifications and documents that we reasonably deem necessary to monitor and evaluate compliance with this policy.

If an established or potential supplier of plastic concept GmbH is unable or unwilling to support the commitments outlined in this policy, plastic concept reserves the right to pursue alternative sourcing arrangements.